

**RESOLUTION NO. 049-17**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO  
UPGRADE POLICE DEPARTMENT CAD SOFTWARE TO  
INCLUDE CIVICA LICENSE FEES FOR CAD AND MOBILE  
CAD, ALONG WITH MANAGED SERVICES FOR BOTH;  
AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF  
TWENTY FIVE THOUSAND DOLLARS (\$25,000.00), AND  
ELIMINATING THE NECESSITY OF COMPETITIVE BIDDING;  
AND DECLARING AN EMERGENCY**

**WHEREAS**, CMI is and has been the software provider to the City's Police Department as it relates to CAD functions and the record keeping system; and,  
**WHEREAS**, CMI has offered the City an upgrade to the Police Department CAD software. **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, the City Manager is granted the authority to upgrade the CAD software under the terms and conditions as presented by CMI, such terms and conditions having been reviewed by this Council; the City Manager shall be the executing officer of said contract.

Section 2. That, the expenditure of funds in excess of \$25,000.00 is hereby approved as a necessary and proper expenditure for such software.

Section 3. That, pursuant to the rationale given in the Memorandum from Acting Police Chief David Mack, attached hereto as Exhibit "A," and after proper process used to determine that there is only one possible source of supply, the necessity of competitive bidding is hereby eliminated and this purchase will be Sole Sourced as requested in the Memorandum.

Section 4. That, further, the necessity of competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to continue the current levels of public service, which affect the

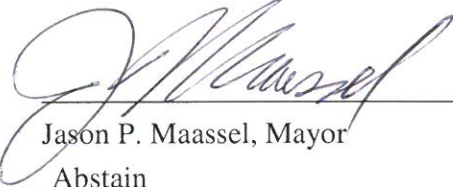
public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the delivery and installation process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: August 21, 2017



Travis B. Sheaffer, Council President

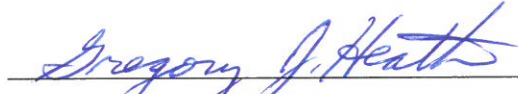
Approved: August 21, 2017



Jason P. Maassel, Mayor

VOTE ON PASSAGE 6 Yea 0 Nay 0 Abstain

Attest:



Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 049-17 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 28th day of August, 2017; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.



Gregory J. Heath, Clerk/Finance Director



# City of Napoleon, Ohio

## Napoleon Police Department

310 Glenwood Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 599-2810 Fax: (419) 599-7969

www.napoleonohio.com

## Memorandum

**To:** Joel Mazur, City Manager, Members of City Council  
**From:** David Mack, Lt. Acting Chief of Police  
**cc:** File  
**Date:** August 2, 2017  
**Subject:** Authority CAD Software, Civica CMI

*I would like to inform members of City Council and the City Manager of an unplanned emergency situation which is occurring, which threatens to interrupt the capabilities of the department. In light of recent events, this situation's priority has increased. I will attempt to detail and summarize this situation.*

*History: The police department purchased software from CMI in the area of 2000. This system was over time known as the legacy system. For at least the last 22 years, we were a secondary dispatch center to the county and operated the same CAD (Computer Aided Dispatch) Software. For several years the Sheriff's Office and the Police Department were on the same system. At some point, the Sheriff's Office made the decision to move to Interbadge/CAD Software while the city chose to upgrade to the newer "Authority" product line from Civica CMI. This occurred near the year of 2011. During this time, we both shared the same Dispatch Software but had different Records Management Software (RMS).*

*The police department stayed with Civica for many reasons which included cost and customer service. Civica CMI then chose to "give" us their CAD software for free as it was integrated with their RMS software. They maintained this software throughout our history with them. This was with the understanding that we were "live" dispatching through the Interbadge CAD software.*

*In 2017, after the budget year had begun, the Sheriff's Office moved to a new software provider for their CAD and their RMS systems. This was an unplanned event for the city. As the City has continued to work through possible solutions through the next several months, Chief Weitzel retired.*

*Explanation of Situation: On July 28, 2017, a Civica CMI representative requested a meeting with me. In this meeting, they gave me notice in the form of a Memorandum of Understanding, which we needed to upgrade to a paying customer for CAD. They are requesting a signed PO for Civica CMI's Authority Software no later than March 31, 2018, or shall allow removal of the software by Civica CMI personnel. The police department had a quote from the company already from prior conversations. During this conversation, Chief O'Brien and I talked about possible reductions in the quote. On 8/1/17 I received a verbal quote which was reduced. The total price for the software is approximate \$39,710.00 which I am currently awaiting a formal updated quote.*

*The new Authority RMS software is even more integrated with Authority CAD and one will not work without the other at this point. Due to programming, Authority RMS will be seized to operate properly or be able to be upgraded in the future without the Authority CAD update.*

*There was a quote at one point in the neighborhood of \$19,000.00 for the CAD software that the County went to. However, this was with the understanding that we were going to buy their software and then continue to use our CAD in limited function while the dispatchers double entered every call. Since this initial thought, we were informed that RMS and CAD from Civica have to be fully updated on both sides to remain in working order.*

*In researching the software provider that the county currently uses, I received a quote that is a minimum of \$135,879.00. There would be a risk factor of unplanned data conversation charges or other similar items, not to mention a significant amount of time to convert the existing files to the new system and the officers/dispatcher training in the software. This quote was just received via email and not with a detailed interview process to truly spec out the system. I did speak to a sales person who was familiar with Henry County Installations and what we would possibly need.*

*It is my opinion that we stay with Civica CMII. What this will do is allow my dispatch to become fully operational in the CAD software. This upgrade will give officers and dispatchers significant enhancements. It will also include a site license for mobile CAD that will enhance the officer's abilities in the mobile arena. This software would then also serve to enhance the capabilities of the fire department operations because it will integrate with their dispatch software, "I Am Responding." The Common Pleas Prosecutor is also looking to update her software to a system called "Matrix." If this is done, CMI software is capable; however, the software provider the county is using is not currently to my understanding. Civica CMI is also in our Finance Department and our department has had a very positive long lasting relationship up to this point.*

*Solution: One option is to sign the MOU and plan on the upgrade after the 1st of the year but before the deadline. The 2nd Option is that I purchase this software immediately. I was able to go through my budget and find about \$40, 377.000 to pay for it; however, it is with the understanding that I would be essentially freezing all purchasing and we would have virtually \$0 dollars left in unplanned expenses. Items we would not purchase would include training and ammo for this year. We would rely on existing inventories.*

*Respectfully,*

*David Mack, Acting Chief of Police*

STATE OF OHIO  
COUNTY OF HENRY

Kimberly Imm, being first duly sworn, states that she is the Assistant Publisher of The Bryan Publishing Company, owner of The Northwest Signal, a daily newspaper, published and of general circulation in the county of Henry aforesaid, and that the annexed notice was published in one issue in said paper, on the 28th day of August 2017.

Kimberly Imm

Kimberly Imm

Subscribed and sworn to before me this  
28th day of August, 2017

Beverly Griteman

Beverly Griteman  
Notary Public,  
State of Ohio  
My Commission Expires  
February 13, 2021

Printer's Fee: \$177.60

Notary Fee: \$1.50

**Summary of Ordinance No.(s) 050-17 and  
Resolution No. 048-17, 049-17**

(PURSUANT TO ARTICLE II, SECTION 2.15 OF THE CITY CHARTER, CHAPTER 121 OF THE CODE OF ORDINANCES AND COUNCIL RULE 6.2.4.1, AS WELL AS APPLICABLE PROVISIONS OF ORC CHAPTER 731)

**NOTICE**

A copy of the complete text of the above named Ordinance(s) and Resolution(s) are on file in the office of the City Finance Director and may be viewed or obtained during business hours of 7:30 AM to 4:00 PM, Monday through Friday, at the office of the Finance Director, the location being 255 West Riverview Avenue, Napoleon, Ohio. A copy of all or part of the above named Ordinances and Resolutions, or any item mentioned in this notice, may be obtained from the City Finance Director upon the payment of a reasonable fee therefore.

**Ordinance 050-17**

**AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS FROM RESPECTIVE FUNDS, DEPARTMENTS AND CATEGORIES TO OTHER FUNDS, DEPARTMENTS AND CATEGORIES PURSUANT TO OHIO REVISED CODE (ORC) SECTION 5705.40 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2017 AS LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY**

In this legislation, the City of Napoleon authorized the Finance Director to make appropriation transfers from the Information Systems Machinery and Equipment Fund to the Police/Safety Services Machinery and Equipment Fund.

**Resolution 048-17**

**A RESOLUTION EXTENDING A PREVIOUSLY IMPOSED TEMPORARY MORATORIUM ON MEDICAL MARIJUANA CULTIVATION, PROCESSING, AND RETAIL DISPENSARY FACILITIES WITHIN THE CITY OF NAPOLEON, OHIO; AND DECLARING AN EMERGENCY**

In this legislation, the City of Napoleon extended the current temporary moratorium regarding medical marijuana for an additional six (6) months.

**Resolution 049-17**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO UPGRADE POLICE DEPARTMENT CAD SOFTWARE TO INCLUDE CIVICA LICENSE FEES FOR CAD AND MOBILE CAD, ALONG WITH MANAGED SERVICES FOR BOTH; AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00), AND ELIMINATING THE NECESSITY OF COMPETITIVE BIDDING; AND DECLARING AN EMERGENCY**

In this legislation, the City of Napoleon authorized the purchase of CAD software upgrades for the City Police Department from Civica, eliminating the necessity of competitive bidding for said purchase.

All of the above summaries are approved as to form and correctness by Billy D. Harmon, City Law Director